

## Образец оформления материалов

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## НАЗВАНИЕ СТАТЬИ

**Аннотация:**

**Ключевые слова:** слово 1; слово 2; слово 3;...

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## TITLE

**Abstract.**

**Keywords:** keyword 1; keyword 2; keyword 3;...

## Rules for registration of materials

*File name:* Authors surnames\_article.doc

*File format:* doc, docx

The total volume of the article should be at least 6 pages and no more than 10 pages. The text should be clearly structured, outlining the analyzed problem and the main results of the research.

### Formatting options

*margins:* left - 3.5 cm, right - 1.5 cm, top - 2 cm, bottom - 2 cm.

*paragraph indents* - 0.7 cm.

*line spacing* is single.

*font* - Times New Roman, size (letter height) - 12pt

*alignment* - in width

*automatic hyphenation* - disabled

### Title of the article in Russian and English

*font* - Times New Roman, size (letter height) - 14pt

*typeface* - bold, CAPITAL letters

### Abstract and keywords in Russian and English

*the volume of the Abstract* is 400-500 characters.

*number of keywords:* 5-8.

*line spacing* is single.

*font* - Times New Roman, size (letter height) - 10pt

The article must indicate the UDC code.

### Decoration of tables and graphic objects

The text must contain references to all figures and tables, for example: see fig. 1.1, according to table. 2.1.

#### Tables

*The font size* of the tables is 10pt, the typeface is Times New Roman.

*The table name* is written above the table without paragraph indentation, justified alignment, normal style, font size 10pt. For example: Table 1. Title

The tables must be created in MS Word or MS Excel. Scanned tables are not allowed. The data source must be indicated below the table if the table is not the author's one.

The table is separated from the text at the top and bottom by a blank line.

All tables in the text should be numbered.

#### Graphic objects

Drawings and diagrams are made out only in black and white.

The resolution of drawings must be at least 300 dpi.

All figures should be numbered, if there is only one figure in the article, then it is not numbered.

The captions under the figure are required and are provided in Russian (if the main text is in Russian). The text of the signature is placed under the picture or diagram, without indentation,

justified alignment, font size 10pt, typeface Times New Roman, normal style. For example: Figure 1. Title

Graphic objects are separated from the text at the top and bottom by a blank line.

Indication of sources of figures or tables: Compiled according to: [1, p. 35] or Source: [1, p. 35-40].

#### *Formulas*

Formulas are formatted using the built-in formulas design tool of the text editor program.

#### *Applications*

The article is drawn up without attachments.

#### *Literature references*

Citation in the text: all references to literature in the text of the article must be presented in the bibliography and vice versa. Only text links are allowed in articles.

The recommended number of links is at least 5-7, but no more than 15.

Formatting links in the text of the article: all citations and borrowings in the text are made out using square brackets for links: in the text after the quotation in brackets the number of the mentioned position in the list of references, page number, for example: [1].

If the link goes to a specific page or range of pages, this is indicated, for example: [1, p. 35] or [1, p. 35-40].

If the link goes to several positions in the bibliography, then they are listed in common square brackets in ascending numbers, separated by semicolons, for example: [1, p. 35-40; 2, p. 51; 3, p. 116].

If a reference to literature is at the end of a sentence, then the ending punctuation mark is placed after the closing square bracket. For example: "... a number of authors [7; 8]."

#### **List of references**

##### *General rules*

1. References are arranged in alphabetical order. First, the sources are in Russian, then in foreign languages.
2. Font - Times New Roman, size (letter height) - 10pt.
3. Alignment - in width.
4. References are made in accordance with GOST 7.05-2008.
5. It is not recommended that the list of references contains more than 15% of sources older than 5 years.

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